

Mechanical Supervisor

About us

Bankers Petroleum Albania LTD is a wholly owned subsidiary of Bankers Petroleum Ltd.

Bankers Petroleum is a Canadian-based oil and gas exploration and production company focused on maximizing the value of its heavy oil assets in Albania by targeting steady growth in production and reserves through application of new and proven technologies.

Albania offers a moderate climate, located across the Adriatic Sea from Italy and just north of Greece. Albania's central location offers a unique starting point to explore the Balkans, the Mediterranean, and both Western and Eastern Europe.

Position: Mechanical Supervisor

Location: 28/28 Rotational Assignments

Summary

Working on a 28/28 rotational basis and reporting to the Field Manager in Albania, the Mechanical Supervisor maintains and repairs light and heavy duty vehicles, loaders, generators etc. as well as maintains PM programme and Trains and mentors national employees

Primary Responsibilities:

- Ensure all employees and contractors follow Bankers Petroleum Albania Limited Health, Safety, Security, Environmental, and Social policies and procedures.
 - HSSE - participate in meetings for BPAL staff and contractors. Involved in incident reports and corrective action items ensure all concerns and action items are dealt with.
 - Ensure good housekeeping standards, complete site inspections as per HSSE guidelines and ensure follow-up is completed.
 - Responsible for the training and development of maintenance staff, career progression of the Albanian staff. Includes but not limited to safety, procedures, new technology, company policies.
 - Develop maintenance procedures and ensure staff are trained and competent at the procedures. Identify additional staff training requirements.
 - Ensure proper work permits are completed or in place.
 - Monitor the work that is going on in the field, lease cleanliness, work performance, safety issues - make recommendations as required.
 - Responsible to understand budget and strive to operate within the budget. Initiatives to improve operating costs.
 - Work closely with other department on day to day issues involving all aspects of maintenance requirements.
 - Be involved with and recommend new technology opportunities, or upgrades to existing, to optimize current processes and opportunities for operating cost reduction and or production optimization.
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- Participate in meetings associated within the area of responsibility.
- Supervise and provide direction to mechanical staff.
- Preventative Maintenance - responsible to set up schedules and ensure PM schedules are followed. Provide reports on areas of high maintenance and costs associated.
- Unscheduled Maintenance - responsible to prioritize, coordinate and execute as required. Provide summary reports on failures, costs and recommendations for improvements.
- Inventory - Work with other groups to ensure materials required are adequate for maintenance needs. Be involved in orders to ensure proper specification of equipment is ordered.
- Work with the Field Manager and Assistant Field Managers on employee issues such as disciplinary action, performance reviews and position transfers.
- Responsible for mechanics work schedules, vacation schedules and timesheet approvals.
- Interview and hiring of field personnel

Qualifications and Skills:

- Professional mechanical education and holds Journey man ticket in mechanics or Millwright.
- Minimum 10 years experience working in similar role.
- Good planning, reporting and organisation skills.
- A positive approach to work, and the willingness to accept additional tasks.
- Flexibility and ability to handle several complex tasks simultaneously.
- Self motivated, energetic and able to work in team and challenging environment

Resumes

If you are looking to join a growing, fast paced company with a team of talented, skilled professionals, please submit your resume in confidence to: hr@bankerspetroleum.com. **Subject line: BPAL-MESUP**

Please note on candidates selected for an interview will be contacted. We thank all who apply for their interest in Bankers Petroleum.
